

Volunteer Literacy Instructor

The mission of the Tarrant Literacy Coalition is to improve the quality and increase the quantity of adult literacy programs through collaboration and with organized literacy providers and community partners in Tarrant and surrounding counties.

Purpose

Assist adult education students in an effort to improve their English literacy skills. Whether it be English Language Acquisition (ELA), Adult Basic Education (ABE), High School Equivalency (HSE), or financial literacy, the instructor's sole function is to guide and serve the learner.

Responsibilities

- Lead a class of one or more students
- Utilize a designated curriculum for instruction according to class type
- Overcome any classroom barriers that may impede a student's progress from one level to the next
- Administer standardized testing per provider recommendations
- Document test scores and grade level improvement (may vary by provider site)
- Maintain attendance logs for class sessions

Skills and Qualifications

Volunteer literacy instructors will work with a variety of adults of different ages, races, and creeds, all at varying literacy levels. Patience and an open-mind are essential to have success in this position. Also desired:

- Compassion
- Prior teaching or tutoring experience may be helpful, but is not necessary

Support

The Tarrant Literacy Coalition places volunteer literacy instructors in our programs and assists in placing them with partner agencies that provide literacy services. Upon placement, all reporting is done to the designated provider; however, the Coalition remains a resource for volunteers throughout their time of service.

Location and Time Commitment: Vary by provider site

